

# FINAL EXAMINATION SCHEDULE

## Lebanon Campus of Harrisburg Area Community College

### Fall Term 2009

**ATTN: ALL FACULTY**

- Please review the attached revised FINAL EXAMINATION schedule and locate the days and times of your final exams.
- Announce the day and time of your exam to your students as soon as possible, and remind your students of your exam time the week prior to Finals Week.
- NO regular classes occur during Finals Week, only final exams.
- Final exams are generally two (2) hours in length.
- NO final exams are to be given the week prior to Finals Week. All final exams are expected to be given as scheduled during the period of Saturday, December 12, through Friday, December 18. **Any modification to this Final Examination Schedule MUST be approved by the Executive Dean of the Lebanon Campus and the Provost/Vice President for Academic Affairs and Enrollment Management.**

#### **CLASSES HELD OFF-CAMPUS:**

Examinations for evening classes that meet only **one** time per week at a location other than the Lebanon Campus will be given at the regular class time during Finals Week. Examinations for evening classes that meet **two** or **three** times per week will be given at the first regular class time of Finals Week.

#### **CLASSES HELD ON CAMPUS:**

On Campus classes will meet according to the attached schedule.

#### **FINAL GRADES:**

Online grading begins on **Monday, December 14<sup>th</sup> at 8:00 AM** and ends on **Monday, December 21<sup>st</sup> at 12:00 NOON.**



If you need assistance interpreting this schedule or anticipate a conflict not reflected in this schedule, please contact Angie Bentz at **270-6351**.

## FINALS WEEK SCHEDULE

All classes will meet for their FINAL exam in their regularly scheduled classrooms.

**Classes with laboratories:** Use your lecture day and time to determine the day and time of your final.

**Classes which meet:**

**Will take Exams on:**

**at Exam times:**

**M/W & M only**

**starting on Mondays at or between:**

8:00 am

Mon. Dec. 14

9:00 am–11:00 am

11:00 am

Mon. Dec. 14

11:30 am– 1:30 pm

2:00 pm

Mon. Dec. 14

2:00 pm–4:00 pm

4:00 pm–5:45 pm

Mon. Dec. 14

5:15 pm– 7:15 pm

6:45 pm–7:00 pm

Mon. Dec. 14

7:30 pm - 9:30 pm

**M/T/R**

**Starting on Mondays at:**

5:15 pm

Mon. Dec. 14

5:15 pm–7:15 pm

**T/R**

**Starting on Tuesdays at or between:**

8:00 am – 8:30 am

Tues. Dec. 15

9:00 am–11:00 am

11:00 am

Tues. Dec. 15

11:30 am– 1:30 pm

1:00 pm - 2:00 pm

Tues. Dec. 15

2:00 pm– 4:00 pm

5:00 pm - 5:45 pm

Tues. Dec. 15

5:15 pm– 7:15 pm

**M/W & W only**

**Starting at or between:**

9:30 am

Wed. Dec. 16

9:00 am–11:00 am

12:30 pm

Wed. Dec. 16

11:30 am–1:30 pm

1:00 pm

Wed. Dec. 16

2:00 pm–4:00 pm

3:50 pm–4:00 pm

Wed. Dec. 16

4:30 pm– 6:30 pm

4:45 pm – 5:00 pm

Wed. Dec. 16

5:15 pm - 7:15 pm

**T/W/R**

**Starting on Tuesday at:**

5:15 pm

Wed. Dec. 16

5:15 pm – 7:15 pm

**W/R**

**Starting on Wednesday at:**

6:00 pm

Wed. Dec. 16

7:00 pm–9:00 pm

**T/R & R only**

**Starting at or between:**

9:30 am

Thurs. Dec. 17

9:00 am–11:00 am

12:30 pm

Thurs. Dec. 17

11:30 am– 1:30 pm

2:20 pm–2:30 pm

Thurs. Dec. 17

2:00 pm–4:00 pm

3:50 pm

Thurs. Dec. 17

3:00 pm – 5:00 pm

4:50 pm–5:00 pm

Thurs. Dec. 17

5:15 pm - 7:15 pm

6:45 pm–7:00 pm

Thurs. Dec. 17

6:30 pm– 8:30 pm

**F only**

**Starting at 9:00 am**

Fri., Dec. 18

9:00 am–11:00 am

**ONE evening a week classes starting at or between:**

6:45 pm - 8:20 pm

Regular scheduled evening

7:30 pm– 9:30 pm

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